



- LETTINGS & MANAGEMENT
- ESTATE AGENTS
- SURVEYORS . VALUERS
- RESIDENTIAL PROPERTY SALES

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## Fees to Landlords

### Additional non-operational fees and charges (irrespective of level of service)

#### **Consultancy Fee**

**£36.00 per hour (including VAT)**

Additional visits to the premises (if we are managing), Serving a notice under Section 13 of the Housing Act 1988, Waiting time at the property, Key cutting, Arranging cleaning prior to the start of the Tenancy, Arranging safety, checks, Arranging installation of smoke or carbon monoxide alarms, Arranging Energy Performance Certificate, Obtaining consent from a lender of a Superior Landlord

#### **Inventory Fee**

**£168.00 - £250.00 (including VAT)**

Dependant on the number of bedrooms and / or the property and outbuildings.

#### **Tenancy Agreement fee**

**£120.00 (including VAT)**

Preparation of our standard fixed term Tenancy Agreement.

#### **Notice of Extension fee**

**£72.00 (including VAT)**

(Memorandum of Agreement) Prepared for extending a Tenancy including a rent review.

#### **Alterations to Tenancy Agreement**

**£36.00 per hour (including VAT)**

Checking and making any alterations requested by your solicitor to our standard Tenancy Agreement

#### **Serving Notices**

**£96.00 (including VAT)**

Serving notices to terminate a Tenancy when we are not managing the Premises.

#### **Supervisory Fee**

**\*10% of total cost of work in excess of £200**

\*Minimum fee £30 (Inc. VAT) charged for supervising work.

#### **Deposit registration Fee**

**£24.00 – £60.00 (including VAT)**

The fee for registering the Landlord and Tenants details and protecting the security deposit with a Government authorised scheme, then providing the tenant(s) with the Deposit Certificate and Prescribed Information within 30 days of the start of the Tenant.

#### **Deposit Adjudication**

**From £90.00 (including VAT)**

Preparation of documentation for County Court proceedings or TDS adjudication \*(plus our reasonable costs and expenses)

#### **Court Attendance**

**\*£120.00 (including VAT)**

Attendance at court or any tribunal on your behalf \*(plus our reasonable costs and expenses)